



***Career***

***Exploration***

It starts HERE





## ***First Things First...***

Is your resume professional and up to date?

If not, email [icgstaff@thomasmore.edu](mailto:icgstaff@thomasmore.edu) to schedule an appointment with the Career Coordinator.

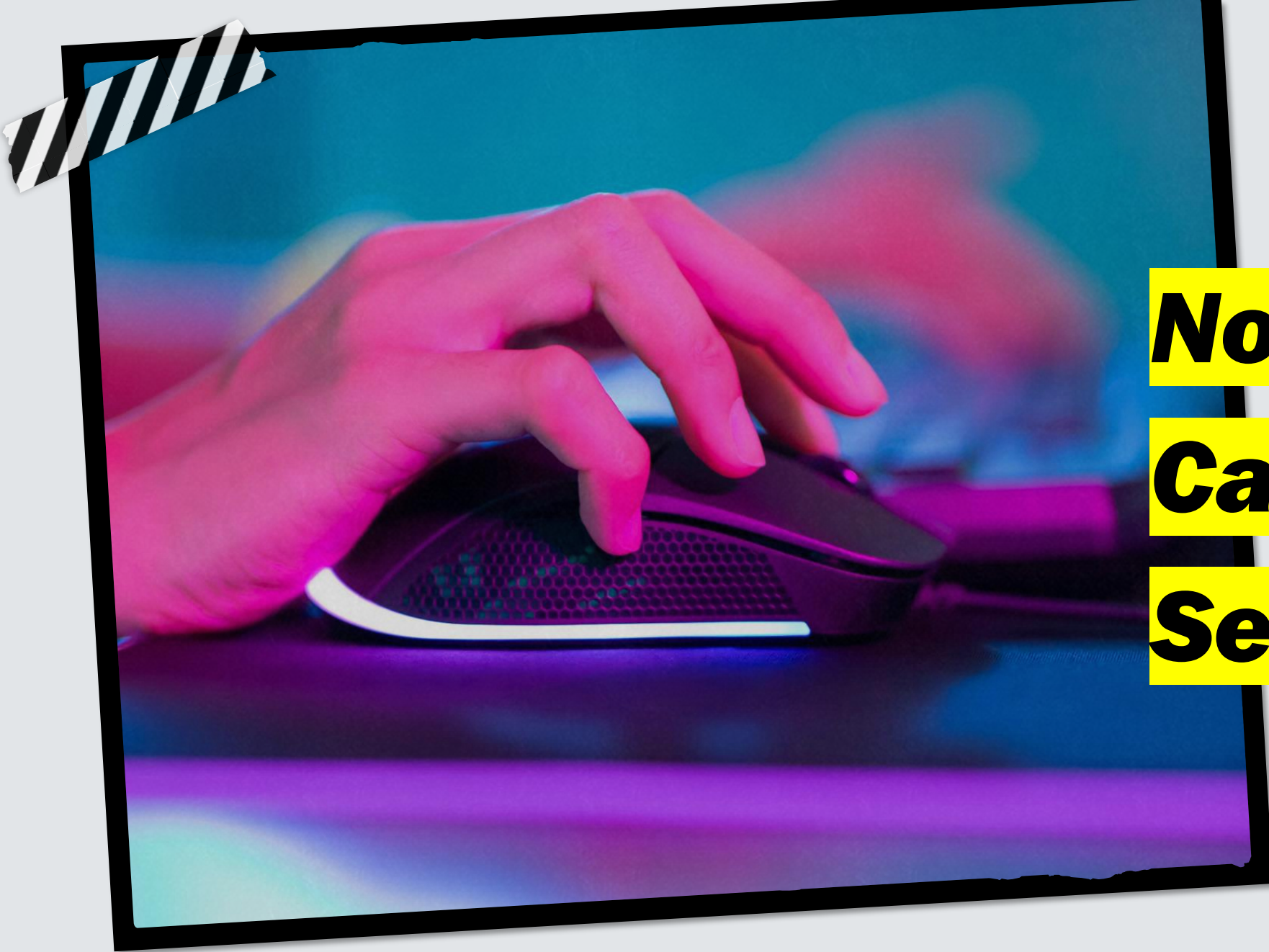


## **Don't Forget**

Make sure your phone's voicemail is set-up!

If it is not, employers cannot leave a voicemail and they won't try calling again.





***Now You***

***Can Start***

***Searching!***

There are  
several ways to  
search for jobs



# Networking

## #1 way to find a job



### Informal Networking

- One-on-one conversations with faculty, upperclassmen, peers, friends, neighbors, etc.
- Events such as family dinners and neighborhood picnics.
- Casual conversations
- Club Meetings
- Campus social events

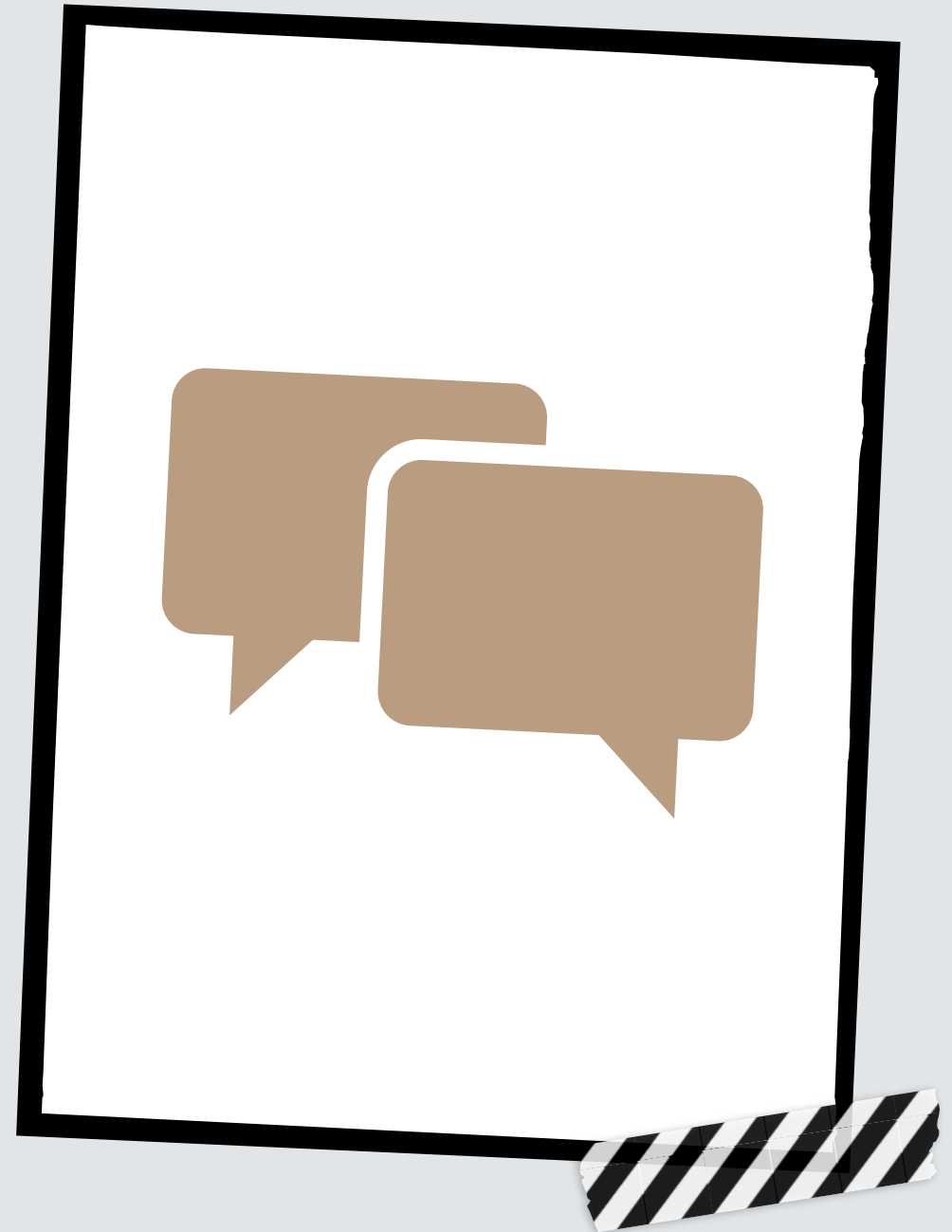
### Formal (Planned) Networking

- Campus or Community Networking events
- Alumni events
- On Campus employer information sessions
- Tours of employer offices and facilities
- Professional association meetings



# **What is an Informational Interview?**

- Conversation with another individual that is more advanced in their career journey.
- The purpose of the conversation is to find out more about an industry or organization and to grow your network.
- You do not conduct an informational interview to find an internship or job, although the connection might help you or someone else in that way later.
- This is an opportunity to learn more about a career path or role that interests you.



# ***Where to find networking events***

**Linked**



# ***Job Search Websites***

 indeed



glassdoor



ZipRecruiter

**Linked**  in

 **MONSTER**





# **Benefits of Job**

# **Search Websites**

- They limit your chance of falling victim to scams
- Jobs are posted 24 hours a day, so there are always new jobs to consider
- You can set up email alerts for certain jobs titles, job sectors, or companies
- Allows you to apply for multiple jobs using your online job profile



# ***Common Search Options***

Company  
Name

Job Title

Salary  
Range

Job Type  
(Full/Part  
Time)

Location

Date  
Posted

Job  
Category

Experience  
Level





## **Social Media**

You can use social media to keep an eye out for job or internship openings

- Follow companies you're interested in
- Look for posts about job openings or networking events



**Need More Help Searching  
for Jobs or Internships?**

Schedule an appointment  
with Emilee Huser

[huser@thomasmore.edu](mailto:huser@thomasmore.edu)

859-344-3386

